INSTRUCTIONS FOR RENEWAL FORM

- All certified New Hampshire educators who are not employed by a New Hampshire School District or a
 private school covered by a Professional Development Master Plan, are required to submit evidence of
 satisfactory professional development. If you are employed by a NH School District or in a NH NonPublic School covered by a Professional Development Master Plan and have a current NH credential
 DO NOT use this form. Please contact the Professional Development Committee within your school.
- Complete the renewal form listing dates, number of hours, completed, the title of activity and sponsoring organization. If documented, job embedded professional development is acceptable. Sign the form.
 Ten percent of the files submitted for recertification will be audited. If you are selected for an audit you will be required to provide verification of completion of the professional development listed on the renewal form. See Professional Development Requirements for the listing of acceptable professional development activities.
- Send in completed form and a check with the processing fee of \$130.00 Make check payable to Treasure State of NH.
- If you need assistance with the recertification process please contact Rilma Nickerson at (603) 271-3873 or rnickerson@ed.state.nh.us.



Date

STATE OF NEW HAMPSHIRE DEPARTMENT OF EDUCATION

Director of Program Support Bureau of Credentialing 101 Pleasant Street, Concord, NH 03301 Phone: 603-271-2408 Fax: 603-271-4134

Certification Renewal Form for Educators Not Employed under a Master Plan

PAYMENT: Make checks payable to Treasurer State of NH. The address listed above.

		Please Prin	t or Type: * required fields			
*Teacher # or			Social Security Number			
Name:	·					
	* Last Name		* First Name	* MI	* Maiden	
* Mailing Address						
	* City		* State	_	* Zip	
	* Telephone number		rnative Telephone	* Em	* Email Address	
PLEASE CIRCLE APPROPRIATE ANSWERS						
1.	* Have you ever been convicted of a felony? Yes No YES, ATTACH EXPLANATION					
2.	* Have you ever had a teaching credential revoked? Yes No IF YES, ATTACH EXPLANATION					
3a.	Are you: (check one) Hispanic or Latino? No, not Hispanic or Latino Yes, Hispanic or Latino					
3b.	What is your race?: (Choose one or more) American Indian or Alaska Native					
NOTE: The General Special Education/Early Childhood Special Education endorsement must be maintained in order to renew a categorical area (Emotional and Behavioral Disabilities, Specific Learning Disabilities, Intellectual and Developmental Disabilities and Physical and Health Disabilities)						
Check boxes that apply: I DO NOT wish to renew this endorsement(s) from my list:						

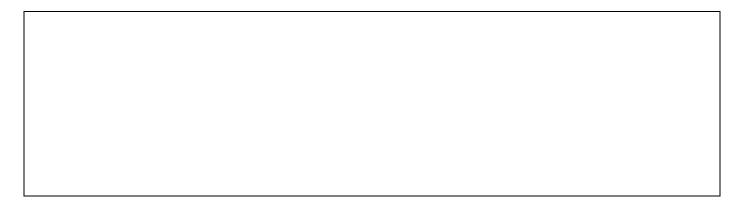
PLEASE NOTE: United States Postal Mail will <u>NOT</u> be forwarded if your address changes after we receive this form. You must notify us of your new address, and/or change of name. Credentials will <u>NOT</u> be mailed to your place of employment.

Educator's Signature

There is a non-refundable \$130.00 renewal fee. Make check payable to the TREASURER STATE OF NEW HAMPSHIRE.

PLEASE NOTE: you may be contacted to provide verification and documentation of completion of these activities.

A – Knowledge of subject or field of specialization (30 continuing education units specific to <u>each</u> endorsement area)						
Date(s)	#of Hours	Activity Title and Name of Organization				
	B. 45 Continuing Education Units	aligned with Ed 505.07				
Date(s)	#of Hours	Activity Title and Name of Organization				
_	eflection (or self-evaluation) on the goals met du	ring your 3-year recortification cycle				



PLEASE NOTE: you may be contacted to provide verification and documentation of completion of these activities at a later date.

PLEASE BE SURE TO UPDATE YOUR MAILING ADDRESS WITH THE BUREAU OF CREDENTIALING.
STATE MAIL IS NOT FORWARDED, IF AN OUTDATED ADDRESS IS USED THE CORRESPONDENCE IS
RETURNED TO THE DEPARTMENT OF EDUCATION.

Send completed renewal form and renewal fee to:

NH Department of Education
Division of Program Support
Bureau of Credentialing
101 Pleasant Street
Concord, NH. 03301

Ed 505.07 Professional Education Competency Requirements

The candidate shall demonstrate professional judgment based upon the following knowledge, skills, and dispositions. The candidate:

- 1. Believes that all students can achieve at high levels, shows respect for their varied talents and perspectives, and persists in helping all students achieve success.
- 2. Understands and keeps abreast of the central and tools of inquiry of the subject areas taught, appreciating the ever-changing nature of knowledge. The central concepts of a subject area include: a. information and issues relating to the subject area. b. Themes and generalizations pertaining to the subject area.
- 3. Creates meaningful learning experiences based upon knowledge of and enthusiasm for the subject matter, the students, the community, local curricula, and state curriculum frameworks.
- 4. Understands how students learn and develop and provides opportunities that support their cognitive, linguistic, creative, social, moral, emotional, and physical development.
- 5. Understands and identifies differences in students' approaches to learning and designs instruction that is responsive to their diverse needs.
- 6. Values and is fluent in a variety of instructional strategies and chooses appropriately from them to encourage and enhance students' thinking, learning, and skilled used of knowledge.
- 7. Creates a challenging, dynamic, and safe classroom and school community that: a) is sensitive to the full range of student diversity; b) encourages openness, tolerance, respect, caring, collaboration, and self-motivation; c) emphasizes both individual and collective responsibility; and d) fosters a concern for social justice.
- 8. Demonstrates proficient oral, written, and nonverbal communication and promotes the development of these skills in students.
- 9. Understands and uses multiple formal and informal strategies to continually assess student learning and uses that information to modify and design instruction and to communicate students' progress to parents.
- 10. Is a reflective practitioner who continually evaluates the effects of his or her choices and actions on students, parents, and others in the school and community.
- 11. Uses a variety of resources to enhance his/her professional development as a scholar, teacher, and educational leader, including: a. professional literature; b. professional organizations; c. colleagues; and d. service opportunities.
- 12. Understands schools as complex organizations within a larger community and collaborates effectively with school staff, parents, and others to support students' learning and well being.
- 13. Evaluates and uses a variety of current technologies to enhance instruction and to advance students' technological literacy.
- 14. Shows a commitment to train new teachers and a willingness to actively work with and supervise interns.
- 15. Practice is based on a clear understanding of professional ethics and the legal rights and responsibilities of educators and students.

(Effective 7/24/03)